

**Milwee Middle School Band Boosters December Meeting Minutes**  
Tuesday, December 5, 2023

**Call to Order at 6:33pm**

**Open Meeting:** Amy Booth, President

Call to order, welcome and introduction

**Item I – Reading & Passing of the Minutes from previous meeting**

- Reading of November 2023 Meeting Minutes
- If there are no objections or changes to the previous minutes, they stand approved as read.
- **Motion to pass the minutes as posted read and to be posted online [www.milweeband.weebly.com](http://www.milweeband.weebly.com)**
- Motion by **Erin Tracy / Erin Mangold** - Motion **Passed**

**Item II – Members Present List**

Emily Aleson	Joshua Autrey	Lori Behr	Symone Benjamin	Loreen Bobo
Amy Booth	Erin Mangold	Kendra Roark	Erin Tracy	Cindy Wallace

**Item III – Officer Reports & Committee Reports**

- **President’s Report – Amy Booth**
  - **Winter Concert:** Amy Booth will call around to printing companies to find out about donations for programs
  - **FMEA Brainstorming needs:**
    - **Create a Chaperone List** – How many chaperones do we need? How many do we want to take? Minimum should be 10 parents.
      - 70 students; Min: 10 chaperones
      - Max capacity is 100 people for the Charter bus
    - **Equipment manager / inventory helper** – Volunteer to make sure all instruments are loaded on bus
    - **Saturday potluck for FMEA students & families** - Discuss volunteer sign-ups; list of items needed; helper positions
    - **Parent Meeting after January 8th concert**
  - FMEA - Meals/Snacks
    - Mr. Autrey & Amy Booth will meet during break to purchase snacks for Mon, Jan 8th & Wed, Jan 10th
      - Granola bars/chips/bottled water
    - Amy Booth will order pizza for lunch and sandwiches for dinner

- LUNCH: Marcos' Pizza has location near Tampa Convention center or Dominos (Emily added that we have a BOGO card if it applies to Tampa locations)
  - DINNER: Options to check - Jersey Mike's boxed lunches; Publix subs; Jason's Deli
  - Decide between delivery vs. pickup at Tampa locations
- **VP's Report - Sonya Belanger**
  - Signup for Winter Concert completed by Mr. Autrey
    - Thursday, December 14th at Lyman H. S. Auditorium
      - 6:15pm - Jazz and Beginning bands
      - 7:30pm - Concert and Symphonic bands
  - Chaperone spots for Tampa
    - To be discussed at the FMEA parent/student potluck on Saturday, Dec 9th.
- **Treasurer's Report – Emily Aleson (present) and Jennifer Kelsey (absent)**
  - Updated copy of budget distributed to members in attendance; Available upon request
  - To deposit: Check received from fundraising company in amount of \$2000 (online sales)
  - Awaiting candy prize receipts for possible reimbursement
  - Received Symphonic band student payments for Tampa Aquarium trip during FMEA
- **Secretary's Report – Cindy Wallace**
  - Updated minutes will be posted to band website at <http://www.milweeband.weebly.com>
- **Uniform Coordinator - Symone Benjamin**
  - One box of tuxedo pants was received last week
  - Treasurer (Jennifer) has been working with some parents regarding exchange/refund for tuxedo due to incorrect sizing.
- **Communications / Historian – Loreen Bobo**
  - Milwee band website updated
  - Facebook posts regarding concerts/reminders for parents & students
- **Director's Report - Joshua Autrey**
  - **December Events**
    - **Winter Concert** – in Lyman Auditorium, Tuesday, December 14<sup>th</sup>
      - 2 separate concerts in the same evening:
        - 6:15pm - Jazz Band & Beginning Band
        - 7:30pm Concert Band & Symphonic Band
      - Same kind of jobs needed as Fall Concert

- Programs will be printed by Erin Tracy; possible reimbursement by Treasurer as allocated in Budget
- **FMEA Update: (Only applies to Symphonic Band members)**
  - **SCHEDULE for FMEA Rehearsals thru Jan:**
    - December 2023: Large Group Sectional/Full Band
      - All Brass + Percussion - Monday, December 11th - 4:15-5:30
      - All Woodwinds - Tuesday, December 12th - 4:15-5:30
    - Full Band - Early Release day - Wednesday, December 20th, 2pm - 5pm
    - January 2024: Full Band
      - **SEND OFF CONCERT** - Monday, January 8th from 5:00pm - 7:30pm (Concert at 7:00pm) @ Lyman HS Auditorium
        - Students should plan to stay after school on Monday and we will walk over as a group, Jan 8th, we will provide a snack and water for kids before rehearsal.
        - **NEED PARENT VOLUNTEERS**
      - Tuesday, January 9th from 4:15pm - 6pm in Milwee Band Room
  - **Wednesday, January 10th FMEA Performance Day!**
    - FMEA schedule
      - Arrive to Tampa
        - Unload all instruments/equipment at convention center (2 rooms available at convention center for instrument storage)
      - Eat lunch - Pizza at convention center; If students are unable to eat pizza, please inform students/parents to pack lunch for the day.
      - Aquarium trip: Students & Chaperones will walk ~20min to Tampa Aquarium. Be there until 330-4p
      - Dinner at 5-530pm before the sound check

#### **Item IV – Unfinished Business – Tabled motions from previous meetings**

No Old Business to Discuss

#### **Item V – New Business**

- Any other new business must be presented in the form of a motion and seconded

#### **Item VI – Important Dates upcoming**

- Winter Concert, Thursday, December 14<sup>th</sup> – Lyman HS (All Bands)

- FMEA Performance (Symphonic Band), Wednesday, January 10<sup>th</sup> in Tampa, FL
- Solo & Ensemble Festival – Fri/Sat March 1-2, 2024 @ Milwee MS

### **Item VII – For the Good of the Order**

#### **Future meeting outlook:**

#### **January Meeting: Tuesday, January 16th at 6:30pm**

January meeting - we will be discussing Solo & Ensemble Festival being held at Milwee  
- hosting ~1200 students & their family members

#### **Item VIII - Motion to Adjourn**

Motion by Erin Tracy / Erin Mangold

Meeting adjourned at 7:33pm