

# Milwee Middle School Band Boosters Meeting Minutes

Tuesday, October 3, 2023

## Call to Order at 6:30

**Open Meeting:** Amy Booth, President

Call to order, welcome and introduction

## Item I – Reading & Passing of the Minutes from previous meeting

- Reading of September 2023 Meeting Minutes, as posted on [www.milweeband.weebly.com](http://www.milweeband.weebly.com) and emailed by Mr. Autrey
  - If there are no objections or changes to the previous minutes, they stand approved as posted.
- **Motion to waive the reading of the minutes and pass the minutes as posted online**  
Motion by **Sonya Belanger / Erin Tracy** - Motion **Passed**

## Item II – Members Present List

Symone Benjamin	Tennyson Meade	Katrina Harding	Jesie James	Julia Elliot
Lora Ruby	Angie Ricciuti	Erin Tracy	Jennifer Kelsey	Johanna Salcedo
Victoria Rodriguez	Amber Rubel	Kendra Roark	Erin Mangold	Jen Law
Amy Booth	Cindy Wallace	Joshua Autrey		

## Item III – Officer Reports & Committee Reports

- **President's Report – Amy Booth**
  - November Picnic (Winter Social)
    - Secret Lake Park - Mr. Autrey could reserve Pavilion
    - Possible dates Sunday, Nov 5th or Nov 12th at 2-4pm or 2-5pm
    - Signup for Potluck; Organize by Instruments: Categories of food/items to bring
  - Tampa Trip - January 10, 2024 - Symphonic Band members (~70 students/ ~20 chaperones)
    - All day event - Leave Milwee @ ~9am & return late (Midnight?)
    - Charter bus quote provided to Mr. Kubis - awaiting response from district to supply funds for busses; Look into whether grant from PTSA is possible
    - Band Boosters to help fund meals (catered lunch/dinner) or have students bring bagged lunch and Boosters to provide dinner
    - FL Aquarium field trip between concerts/events
- **VP's Report - Sonya Belanger**
  - Signup for Lyman Game: October 20 - needs ~20 chaperones
  - Signup for Fall Concert: Greeters/Ushers/Door Holders
  - All Fundraiser Volunteer slots have been filled
  - Check-in for Chaperones at events to go over procedures/Receive Name tags

- **Treasurer’s Report – Emily Aleson (absent) and Jennifer Kelsey (present)**

- Fundraiser Update:  
Cash and check total first week

Period	First Week	Second Week
1st	\$1028	\$1011
2nd	\$3746.50	\$678
4th	\$686	\$710
6th	\$1200	\$460
7th	\$1023	\$160
Total	\$7683.50	\$3019
Total:check/cash/online donation	\$10,702.50	

- Online sales have not been totaled

- Candy incentive prizes - cost increased from last year; Amy is comparing Costco vs. Sam’s Club prices for next year; Discussed changing to snack-sized candies or eliminating incentive all together due to rising costs
- Removed Diana Crump from the bank account and added Emily Aleson and Jennifer Kelsey as co-chairs for the 2003-2004 school year on September 7, 2023 at the Casselberry Truist branch.

- **Secretary’s Report – Cindy Wallace**

- No updates

- **Uniform Coordinator - Symone Benjamin**

- T –shirt inventory complete, spreadsheet with totals shared with MMSBB email
  - 117 Green t-shirts; 74 black polos; 7 old logo t-shirts
  - New inventory arrived - will reevaluate numbers and add to spreadsheet
- Discussed selling parent shirts at Meet the Teacher/Orientation event or having a Band Booster table during the event

- **Communications / Historian – Loreen Bobo** *(Amy will cover as Loreen won’t make it to the meeting)*

- Main page and blog posts regarding fundraiser updated on website
- Facebook updated with fundraiser information
- Working on updating the calendar on the website.
- Plan on taking pictures at the October concert and Lyman marching band evening.
- Suggestions / ideas
  - Add the Volunteer Signup links to the Social media pages/Facebook post

- **Director's Report - Joshua Autrey** (initially provided by Amy - updated when Mr. Autrey arrived @ 6:53pm)
  - Current Fundraiser
  - Tampa trip/field trip
  - Fall Concert - Parent volunteers for supervising students; moving chairs/stands; ensuring students in proper uniform
  
- **Fall Concert** – in Milwee Gym, Tuesday, October 24<sup>th</sup>
  - 2 separate concerts in the same evening:
    - 6pm Concert Band & Jazz Band
    - 7:30pm Beginning Band & Symphonic Band
- **Fall Football Game** – Lyman HS for BAND 2/3 students only on Friday, October 20
  - Check out after half-time performance: Meet in Lyman Auditorium
  - Mr. Autrey will contact Mr. Muse (Lyman band director) whether Milwee parents/students would be allowed to re-enter stadium as LymanHS has a no re-entry policy at the football games
- **All Volunteer Chaperones MUST be DIVIDEND APPROVED**
  - Application is found at:
    - [https://www.scps.k12.fl.us/district/departments/community-involvement/dividends\\_application](https://www.scps.k12.fl.us/district/departments/community-involvement/dividends_application)
  - Each parent or volunteer must reapply each school year
  - Application takes 5 minutes and you will get a response usually within 48 hours
- New Parents were asked how they would like to help or provide suggestions of how to utilize parents' time. Please send an email to Mr. Autrey - Director, Amy - President, Sonya - VP or post to Facebook with ways to get more involved.
- Need for Volunteers to assist in clerical duties for Mr. Autrey - possibly spend 2 hours/week helping organize band rooms/offices
  
- **Fall Fundraiser** - Last day to turn in orders is Monday, October 9th
  - Submit orders in time to receive the items before Thanksgiving
  - Must reach at least \$30,000 in sales; Milwee band will receive 40%
- **Uniforms** - will be distributed next week; still waiting for tuxedos to arrive
  - Symone & Jennifer to review list of students that ordered shirts
    - Students that did not turn in order form - ask if forgot or would be able to pay for t-shirt
  - 2 weeks to try on uniforms before the Fall concert; corrections to sizes
  - Symphonic parents will need to hem tuxedo pants
    - If anyone knows a seamstress/parent to volunteer, please let us know!
- **Student Pictures** - during class on Nov 27th; students must wear uniform
  - More info to come regarding photo of Symphonic band students going to Tampa
- **Solo/Ensemble**
  - Amy to call for donations to sponsor meals for judges/event staff
- **Corporate/Family Sponsors**

- Other band programs such as Lawton Chiles receive corporate sponsors for programs - possible areas to raise funds for Milwee band.
- Levels of Sponsorships; Family Sponsors - an idea to offer priority seating at concerts
- **Band Programs** - Erin Tracy will receive the template from Mr. Autrey
  - QR code for Fall concert (no printed copies)
  - Will have paper programs printed for Winter Concert
    - Potential donations from Whitney Printing/Staples/FedEx for the printed concert programs

#### **Item IV – Unfinished Business – Tabled motions from previous meetings**

No Old Business to Discuss

#### **Item V – New Business**

- Any other new business must be presented in the form of a motion and seconded

#### **Item VI – Important Dates upcoming**

- After school tutoring – Recurring Tuesdays & Thursdays from 4:15-5:30pm
- Fundraiser turn in days, Mondays, 9/25 (Double ticket day!), 10/2, 10/9
- Lyman HS Football Game, Friday, October 20<sup>th</sup> 5pm-9:30pm (Band 2 & 3 only)
- Fall Concert, Tuesday, October 24<sup>th</sup> – Milwee Gym (All Bands!)
- All-County Auditions, Wednesday, November 8<sup>th</sup> (Location TBD)
- Winter Concert, Thursday, December 14<sup>th</sup> – Lyman HS (All Bands)
- FMEA Performance (Symphonic Band), Wednesday, January 10<sup>th</sup> in Tampa, FL
- Solo & Ensemble Festival – Fri/Sat March 1-2, 2024 @ Milwee MS

#### **Item VII – For the Good of the Order**

Future meeting outlook:

**November Meeting is scheduled for TUESDAY, NOVEMBER 7th at 6:30pm**

**December Meeting tentatively scheduled for TUESDAY, DECEMBER 5th at 6:30pm**

November Meeting - we will be discussing hosting Solo & Ensemble Festival, Winter Concert, and Fundraiser Distribution Day and how you can help

December Meeting - Usually this is a social, celebrating the first semester! (Optional)

#### **Item VIII - Motion to Adjourn**

Motion by Erin Tracy / Erin Mangold

Meeting adjourned at 7:29pm