

# Milwee Middle School Band Boosters Meeting Minutes

Tuesday, September 5, 2023

## Call to Order at 6:30

**Open Meeting:** Josh Autrey, Band Director

Call to order, welcome and introductions

## Item I – Reading & Passing of the Minutes from previous meeting

- Reading of April’s 2023 Meeting Minutes, distributed to each member in attendance
  - If posted in the future on the band website, It will not be necessary for a motion to accept previous Minutes; If there are no objections or changes to the previous minutes, they stand approved as posted.
- **Motion to waive the reading of the minutes and pass the minutes as distributed in the meeting** Motion by Wallace / Harding - Motion Passes

## Item II – Members Present List

Tennyson Meade	Christina Youngs	Denise Carroll	Loreen Bobo	Erin Tracy
Sonya Belanger	Jennifer Kelsey	Lora Ruby	David Murillo	Katrina Harding
Jesie James	Hector Lopez	Amy Booth	Amber Rubel	Cindy Wallace
Emily Aleson	Michelle De Leon	Erin Mangold	Kendra Roark	Manuel Garzon
Kelly Scott	Crystal Goodman	Aniket Vartak	Symone Benjamin	Cortney Akins
Joshua Autrey				

## Item III – Officer Reports & Committee Reports

- **President’s Report – Amy Booth & Joshua Autrey (director)**
  - Elections are happening today, we are looking for people to serve in the role of Vice-President, Secretary, and Historian
  - Already volunteered to serve, Amy Booth, President; Emily Aleson and Jennifer Kelsey, Co-Treasurer
  - Roles are posted on [www.milweeband.weebly.com](http://www.milweeband.weebly.com)
- **Treasurer’s Report – Emily Aleson and Jennifer Kelsey**
  - Passing of the budget today - copy of budget distributed to each member present
  - Income / Expenses Update
  - Switching out names on the bank with old board as soon as this meeting becomes “official” - completed with current and former board members (president, treasurer, director, and former treasurer)
  - Organizing forms/keeping records of payments – takes LOTS of time at the start of the year

- Need lots of help with upcoming fundraisers!
- **VP's Report - Vacant**
  - Chaperone/Events Update
  - Special Events
  - TShirt/Uniform sizing Ordering
  - Committee reports – Social Media, Uniforms, Fundraising, Volunteer, Hospitality
- **Secretary's Report – Vacant**
- **Director's Report - Joshua Autrey**
  - Thank you for being here tonight as we get started!
  - **Upcoming Events:**
    - All-State at Lyman HS on Saturday, September 16th
    - **Fall Fundraiser starts Monday, September 18<sup>th</sup>**
      - Stacey Gleason, fundraising representative will be here to help kick off the fundraiser on the first Monday
      - Goal is to raise \$15,000 in PROFIT (\$35,000 in total sales/donations)
      - Helps to pay for the rest of the costs to run the program throughout the year
      - Monday Turn-in Dates of 9/25, 10/2, 10/9 - need help all day!
    - **Fall Football Game – Lyman HS for BAND 2/3 students only on Friday, October 20<sup>th</sup>**
    - **Fall Concert – in Milwee Gym, Tuesday, October 24<sup>th</sup>**
      - 2 separate concerts in the same evening: Concert Band & Jazz Band....Beginning Band & Symphonic Band
    - **All Volunteer Chaperones MUST be DIVIDEND APPROVED**
      - Application is found at: [https://www.scps.k12.fl.us/district/departments/community-involvement/dividends\\_application](https://www.scps.k12.fl.us/district/departments/community-involvement/dividends_application)
      - Each parent or volunteer must reapply each school year
      - Application takes 5 minutes and you will get a response usually within 48 hours
    - Inventory is being distributed – working my way through school instruments/adding labels.
    - Uniforms to be ordered by the start of next week
    - Extra Help Sessions being offered, daily 9am-9:30am and starting next week, Tuesdays after school from 4:15pm-5:30pm
    - **Lyman HS Mentoring** also starts on Tuesdays 4:15pm-5:30pm in September and October – just show up! *Pick up no later than 6pm.*

## **Item IV – Unfinished Business – Tabled motions from previous meetings**

No Old Business to Discuss

## **Item V – New Business**

- **Officer Elections**
  - Nominations/Volunteers for any positions:
    - Amy Booth - President
    - Sonya Belanger - Vice President
    - Emily Aleson & Jennifer Kelsey - Co-Treasurer
    - Cynthia Wallace - Secretary
    - Loreen Bobo - Historian
  - **Election of officers** - Motion to accept slate of officers by acclamation  
Motion by Tracy / Mangold - Motion Passes
  
- **Passing of the Budget for 2023-2024 School Year –**
  - Motion to pass the budget that was outlined at the meeting - Rubel / Tracy
  - New line items this year: FMEA Costs, Hosting S&E Costs, Hosting S&E Fundraising
  - Answered questions for specific line items for budget
  - **Vote to pass motion - Motion Passes**
  
- **Open Discussion for Committee Members – Looking for members to fill the committee positions**
  - Concert Programs - Erin Tracy
  - Hospitality - Amy Booth
  - Fundraiser - Kendra Roark
  - Uniform Chair - Symone Benjamin
  - Social Media - Loreen Bobo
  - Volunteer Coordinator - Ms. Belanger
  
- Any other new business must be presented in the form of a motion and seconded

## **Item VI – Important Dates upcoming**

- All-State Auditions, Saturday, September 16<sup>th</sup> at Lyman HS
- After school tutoring – Recurring Tuesdays from 4:15-5:30pm
- Fundraiser Kick-off, Monday, September 18<sup>th</sup> at school
- Fundraiser turn in days, Mondays, 9/25 (Double ticket day!), 10/2, 10/9
- Lyman HS Football Game, Friday, October 20<sup>th</sup> 5pm-9:30pm (Band 2 & 3 only)
- Fall Concert, Tuesday, October 24<sup>th</sup> – Milwee Gym (All Bands!)
- All-County Auditions, Wednesday, November 8<sup>th</sup> (Location TBD)
- Winter Concert, Thursday, December 14<sup>th</sup> – Lyman HS (All Bands)
- FMEA Performance (Symphonic Band), Wednesday, January 10<sup>th</sup> in Tampa, FL

- Solo & Ensemble Festival – Fri/Sat March 1-2, 2024 @ Milwee MS

## **Item VII – For the Good of the Order**

Future meeting outlook:

**October Meeting is scheduled for TUESDAY, OCTOBER 3rd at 6:30pm**

November Meeting is scheduled for TUESDAY, NOVEMBER 7th at 6:30pm

October Meeting - we will be discussing the Lyman HS Football night & Fall Concert in more detail, the FMEA trip in more detail, updating the budget, fundraising update (how are we doing with our goals?!), and other fees/payments update

November Meeting - we will be discussing hosting Solo & Ensemble Festival, Winter Concert, and Fundraiser Distribution Day and how you can help

Band Booster President - Amy Booth says reaching out to her via TEXT is preferred over email:

Email - [amybeeswax@gmail.com](mailto:amybeeswax@gmail.com) Phone: (407) 620-6697

Possible idea for Solo & Ensemble Event fundraiser - getting donations from local businesses, like Publix, local music stores...ect...LCMS has a business partner program where a business donates an amount of money to get advertising on concert programs or at band events...*explore this at next meeting.*

## **Item VIII - Motion to Adjourn**

Meeting adjourned at 7:22pm - Motion by Ms. Carrol / Ms. Bellanger